



Institute of Urban Transport (India)
1st Floor, Anand Vihar Metro station Building, Delhi - 110092

Date: 20.09.2023

Requirement of Project Team Leader for the Project Management Unit (PMU) of PM-eBus Sewa in Institute of Urban Transport (India) as per details given below

1 About the Institute

The Institute of Urban Transport (India) (IUT) was established in May, 1997 under the purview of the erstwhile Ministry of Urban Development now Ministry of Housing & Urban Affairs (MoHUA), Government of India as a premier professional non-profit making organization and registered under the Societies Registration Act. The membership of the Institute comprises Academicians, Architects, Economists, Engineers, Transport Planners, Town Planners and professionals from various other disciplines. The Institute has 67 institutional members and about 1,600 individual members. It has association with foreign organizations such as LTA Singapore, GIZ and KfW from Germany, CODATU, France and KOTI, South Korea. The Secretary, MoHUA, Government of India, is the ex-officio President of the Institute. The Officer on Special Duty (UT) and Ex-officio Joint Secretary in the Ministry is the Acting Director General of the Institute. It has three tiers of management, namely Executive Committee, Governing Council and General Body.

The aims and objectives of the Institute are to promote, encourage and coordinate the state of the art of urban transport, including planning, development, operation, education, research and management and also to organize lectures, seminars, workshops, conferences, etc. on the subjects pertaining to urban transport. In addition, the Institute provides professional support to MoHUA for its various projects and initiatives such as appraisal of Metro Rail / Urban Transport projects received for central assistance, organizing an annual Urban Mobility Conference cum Exhibition, several workshops and capacity building programmes.

2. PM-eBus Sewa

The Govt. of India has approved the implementation of the **PM-eBus Sewa** through the Ministry of Housing & Urban Affairs for procurement of 10,000 e-Buses for augmenting city bus operations with necessary infrastructure in selected cities. The successful implementation of this project means taking the bus based public transport system to a very different level. It will change the transportation dynamics of the cities, especially the smaller cities, cities of the North East region and cities that would be introducing city bus services for the first time.

A Project Management Unit (PMU) is being set up in this Institute under the purview of the Ministry of Housing and Urban Affairs, which shall be headed by a Project Team Leader, an expert from the field of Public Transport, especially bus operations and management. It will consist of other experts on different aspects of this scheme.

To be part of the journey of PMU, interested and eligible officer can apply for the following vacancy: -

A. Details of the Vacancies

Name of the position applied for	Project Team Leader
No of Vacancy	01 (One)
Maximum Age (years) as on date of advertisement	50 Years
Qualification	Bachelor's degree in Engineering/ Economics/ Science/Maths / Commerce/ IT from a recognized university.

Experience	<p>Essential:</p> <ul style="list-style-type: none"> ❖ Total years of work experience should be minimum 15 years. ❖ Minimum 10 years of experience should be in STUs/ Public Transportation or bus/rail/logistic operation/management, etc.
Roles & Responsibilities	<ul style="list-style-type: none"> ❖ He/she will be responsible for planning, coordination, implementation, and monitoring of the projects under PM e-Bus Sewa scheme. ❖ Monitor project progress, identify risks, and implement mitigation strategies. ❖ Coordinate with MoHUA, State government agencies, city authorities, OEM operators, and other stakeholders to ensure the successful implementation and management of the scheme. ❖ Ensure effective communication and collaboration among team members, stakeholders, and partners. ❖ Lead and manage the PMU team, assign tasks, set priorities, provide guidance and support to the team. ❖ He/she will be responsible for facilitating resolution of disputes arising from bus operations and payments. ❖ Any other work assigned by MoHUA as per the requirement of the project.
Nature of Employment	<p>Appointment of the selected candidate will be on contract basis initially for a period of one (01) year, which may be extended annually, commensurate with the project duration of three (03) years at present, subject to satisfactory work performance.</p>
Remuneration	<p>Selected candidate will be offered a consolidated salary of Rs. 3,30,000/- per month, which will be negotiable plus hired vehicle for official duty. Annual salary hike will be admissible, subject to satisfactory performance.</p>

B. SELECTION PROCESS

Candidates will be shortlisted, based on eligibility criteria/ experience in the relevant field and may be called for interaction to assess suitability for the position.

C. HOW TO APPLY:

Soft copy of the **CV and application** as in the enclosed prescribed proforma (Annexure –I) may please be addressed to the Director General, Institute of Urban Transport (India), 1st Floor, Anand Vihar Metro station Building, Delhi - 110092 and e-mailed to jobs@iutindia.org latest by **2nd October, 2023.**

D. DOCUMENTS REQUIRED:

The application should be supported with the following documents:

- (i) Proof of Date of Birth (birth certificate)
- (ii) Class 10th Certificate
- (iii) Class 12th Certificate
- (iv) Graduation/ Post-Graduation certificates.
- (v) Experience /Service Certificate/ Relieving order issued by organization. (It should indicate date of joining, date of relieving and along with designations from each organization)

E. GENERAL INSTRUCTIONS:

- ❖ Before applying, the candidate should ensure that he/ she fulfills the eligibility criteria and other norms mentioned in this advertisement.
- ❖ All information regarding this recruitment process would be made available in the career section of IUT and UMI websites, i.e. <http://www.iutindia.org> / <http://www.urbanmobilityindia.in> . Applicants are advised to check the website periodically for important updates.



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PRESCRIBED PROFORMA FOR SUBMISSION OF APPLICATION

Post against which application has been submitted	
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Personal Data

1.	Name	
2.	Gender	
3.	Date of Birth	
4.	Permanent Address /	
5.	Address for Communication	
6.	Contact Details	
	(a) Email ID	
	(b) Telephone	
	(c) Mobile Number	

7. Educational Qualification:-

S. No.	Qualification/Degree	Year	Institution/University

8. Experience Details:-

S.No.	Designation	Employer	Date of Joining	Date of Relieving	Total work experience (if any gap during the job please specify)
1					
2					

I certify that the details furnished by me above are true and I am eligible for the post as per the criteria laid down in the vacancy notice.

(Name and Signature of the applicant)

Place:

Date: